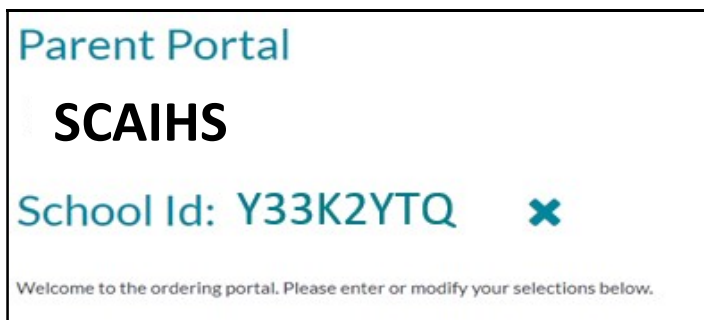


SCAIHS Standardized Testing Ordering Instructions
School Code: **Y33K2YTQ**

1. Use this [link](#) to access the Parent Portal for your group.
2. Sign In or Create an Account.
3. Once Signed in, you can easily access the items you need by clicking on the appropriate grade level.



4. Select items and quantities for each grade needed.
5. Continue to checkout.
6. Confirm or edit on-site proctor information.

On-Site Proctor Information

Please confirm the on-site proctor's contact information. The BJU Press test administrator will need to be able to contact the on-site proctor (adults over 18) **during testing**, so please include the best information for that time.

Name	Grant Pilkington
Email	gpilking@bjupress.com
Daytime Phone	(205) 907-1518
Time Zone	(GMT-05:00) America/New_York

[Edit](#)

7. Choose test date and time.

Test Schedule

Please select the day that you would like to begin testing. Online tests occur over the course of two consecutive days beginning on the date you select.

After your order is complete, we will email you the schedule details. Test dates scheduled after July 31 will receive Fall (beginning-of-year) norms.

Times shown below are in the proctor's time zone selected above, not necessarily in Eastern time.

395111 Online Iowa Assessments Form E, Level 11 (Grade 5) 3/7-3/8 (Mon, Tues), 8:30-11:30 - Open (SCAIHS) ▼ 🕒

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Test results will be shared with the organization you are ordering with. After completing your order, you can manage this access through your account (My Tests) if necessary.

8. Sign Online Testing User Agreement.
9. Continue to check out.
10. Submit payment information.

Contact BJU Press with any questions via email (testing@bjupress.com) or phone (800.845.5731).